



## The ECORD Managing Agency (EMA) invites applications for the position of ECORD Communication Officer

The European Consortium for Ocean Research Drilling (ECORD - [www.ecord.org](http://www.ecord.org)), is a management structure of 15 members (14 European countries and Canada) for scientific ocean drilling as part of the International Ocean Drilling Programme (IODP<sup>3</sup> - [www.ecord.org/ecord-headlines-24/](http://www.ecord.org/ecord-headlines-24/)), which will start on January 1<sup>st</sup>, 2025.

The IODP<sup>3</sup> science involves a wide range of fundamental and applied issues for society, such as climate and ocean change, biodiversity and origin of life, the Earth in motion including the study of earthquakes processes, and the Earth structure and dynamics in relation with its surface environment.

**Starting date:** April 1<sup>st</sup>, 2025.

**Duration:** 24 months with possible extension.

**Location:** CEREGE, Aix-en-Provence, France ([www.cerege.fr](http://www.cerege.fr)).

**Salary:** Full time contract at the Centre National de la Recherche Scientifique (CNRS). Salary will follow CNRS rules and be within between 1900 and 2500 € net/month, according to the qualifications of the candidate.

### Job description:

The **Communication Officer** will be in charge of:

- **updating** the ECORD website;
- **designing** ECORD publications (e.g. ECORD Newsletter, ECORD Annual Report);
- **developing** ECORD outreach and exhibition resources (presentations, brochures, illustrations, core replicas, leaflets, logos, infographics, goodies etc. - [www.ecord.org](http://www.ecord.org));
- **planning social media activities** on platforms such as X, Facebook, Instagram;
- **organizing** ECORD booths at international science conferences (e.g., EGU);
- **organizing** temporary exhibitions (in museums, aquariums, etc.)
- **leading and managing outreach projects** - providing clear objectives and managing performance against these
- **producing high-quality material** for different formats and channels that engages ECORD audiences and drives action;
- **starting and/or maintaining contacts** with organisations, communities, museums or people that can cooperate with ECORD in terms of outreach activities;
- **elevating** ECORD visibility internationally through innovative and creative means.

The **Communication Officer** will attend several ECORD meetings and international science conferences every year.

### **Required qualification and experience:**

- Minimum: Bachelor's degree in communication, administration or science, with experience in outreach activities;
- ability to work collaboratively and independently, and to travel frequently;
- excellent communication skills in English (spoken and written);
- ability to prioritise and manage multiple tasks;
- interest in international contacts;
- creative approach in developing new promotional materials and outreach strategies;
- conceptual thinking in terms of communication methods;
- translation of complex concepts and data into clear and engaging visual narrative that reflects key messages;
- strong portfolio;

### **Skills:**

- Proficiency in Adobe Creative Suite (Illustrator, Photoshop, InDesign), PowerPoint, and other relevant tools;
- proficiency in production of print- and digital-ready materials
- understanding of typography and composition;
- knowledge of web design principles and familiarity with WordPress

### **Preferred Skills:**

- Knowledge of animation principles and experience in creating animated graphics
- Knowledge of videography (basic skills in photo and video manipulation)
- Basic understanding of web hosting environment and ability to manage data stored on the hosting server (FTP, domain name and e-mail management, CMS such as WordPress)

**Electronic applications (letter of motivation + detailed CV) should be sent before January 15<sup>th</sup>, 2025 to:**

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