List of actions (ECORD O&E meeting, Bremen 4-5 feb 2014)

IODP book:

Action PM: to invite Rudy Stein to the meeting in Zurich -> *replaced by Albert's input* **Action GC:** to distribute the Table of Contents of the IODP book to the E&O TF.

ECORD-JAMSTEC MoU signature

Action AG: to check and edit the media release -> done

ISC 2014

Action PM-TW: to organise the ECORD-IODP ICDP booth at ISC 2014 -> done

ECORD photo gallery

Action PM: to post a link to the ECORD photo gallery -> done

IODP advisory panels:

Action GC, GFG: to check the exact names of representatives to be included in the newsletter -> *done* Action GC: to ask at the SEP what proposals are coming-in for further information about harmonising the SAG and SEP evaluation processes. (?)

ECORD Newsletter

Action PM - MB: to organise the distribution of the newsletter -> *done* Action PM: to contact Peter Bijl (medallist at EGU 2014) -> *done*

AGU 2014

Action GC: to recommend to the NSF to hold a joint townhall meeting -> *done* Action GC: to discuss with MEXT-JAMSEC to hold a joint Townhall meeting -> *done* Action GC: to further discuss at the IODP Forum and the Executive Bureau the idea to hold a common AGU Townhall meeting -> *done* Action PM: to contact the exhibition manager -> *done*

ECORD science publications online

Action EMA and ESSAC: to collect science publications to be posted online. This will reflect ECORD contribution to DSDP, ODP and IODP science. Examples of softwares to collect and post the references will be presented and discussed at the ESSAC meeting in May in Iceland -> *in progress*

Action EMA: to hire a student in Nancy to enter the data into the database. -> *not done*

Action MB-EMA: to coordinate student in Nancy that updates the ECORD publications online. -> *not done*

ECORD Annual report 2013

Action MB-PM: to organise the distribution list -> done

Education:

Action GFG - PM: to contact a Swiss teacher for Jean-Luc's workshop (in French)

Action GC: to send the ppt introducing ECORD-IODP for the DLPs to the ESSAC Office **Action ESSAC**: to prepare and send the ppt introducing ECORD-IODP to the DLPs

Scientific Drilling journal

Action TW: to increase the number of copies by +500? Action MB-PM: to review the ECORD mailing list of the SD Journal -> *done*

Videos

Action Albert: to distribute the videos and photos of the Baltic Sea Expedition (OSP) **Action PM:** to contact Joel Liendecker who would like use footages of Exp 337 Shimokita for a documentary (ARTE) on the deep biosphere -> *done*

MagellanPlus

Action JGP: to link the MagellanPlus webpage on the ESSAC website to http://www.ecord.org/magellanplus.html -> done Action MB: to send Gretchen an update of the currently funded Magellan+ workshops.

ECORD website

Action PM-AS: to refresh the ECORD homepage with top stories/highlights from ECORD as part of IODP. -> *not done*

ECORD Wiki section

Action GC-MB: to release the EMA-wiki section to the rest of the O&E group -> *done*

Outreach strategy

Action GC: to ask the Japanese outreach contact (T...) if she would like to attend the September 2014 O&E TF.

Recommendations

AGU 2014: to consider ECORD's presence with a booth and a joint IODP-ICDP townhall meeting

ECORD-ILP should be involved in the organisation of ECORD's outreach activities at future 3P Arctic conferences (2015 or 2017).

When ECORD organised a booth at an international conference, it should be combined with a session related to ECORD-IODP science.

To evaluate the potential of having an IODP-ICDP joint booth at AGU 2015 – message to be conveyed to the IODP Forum